



Coach/Manager Meeting 2016-2017 Season

Overview

- Introductions
- Summary of Changes to PCAHA Rules & Regulations (2016-2017)
- Weekly Breakdown
- Team Rosters
- Season – League/Exhibition/Tournaments
- Risk Management
- Automatic Suspensions
- Game Details
 - Referee Fees
 - Game Sheets
- TeamLink



PCAHA 2016-2017 LEAGUE SCHEDULES



P.C.A.H.A. 2016-2017 LEAGUE SCHEDULES APPROXIMATE WEEK-BY-WEEK BREAKDOWN

Wk.	Approx. Dates	"A" Leagues
1.	Sept. 6-12	Pre-Season Exhibition
2.	Sept. 13-19	Pre-Season Exhibition
3.	Sept. 20-26	Pre-Season Exhibition
4.	Sept. 27-30	Pre-Season Exhibition
5.	Oct. 1-7	Placement Round - Week 1
---	Oct. 8-10	(Thanksgiving weekend)
6.	Oct. 11-17	Placement Round - Week 2
7.	Oct. 18-24	Placement Round - Week 3
8.	Oct. 25-31	Placement Round - Week 4
9.	Nov. 1-6	(scheduling week)
10.	Nov. 7-13	Regular Season - Week 1
	Nov. 14-20	Regular Season - Week 2
12.	Nov. 21-27	Regular Season - Week 3
13.	Nov. 28-Dec. 4	Regular Season - Week 4
14.	Dec. 5-11	Regular Season - Week 5
15.	Dec. 12-18	Regular Season - Week 6
---	Dec. 19-22	(make-up games)
---	Dec. 23-Jan. 1	Christmas Tournaments
16.	Jan. 2-8	Regular Season - Week 7
17.	Jan. 9-15	Regular Season - Week 8
18.	Jan. 16-22	Regular Season - Week 9
19.	Jan. 23-28	Regular Season - Week 10
---	Jan. 29-Feb. 2	(scheduling period)
20.	Feb. 3-9	Playoffs - Week 1
21.	Feb. 10-16	Playoffs - Week 2
22.	Feb. 17-23	Playoffs - Week 3
23.	Feb. 24-Mar. 2	Playoffs - Week 4
24.	Mar. 3-8	Playoffs - Week 5
---	Mar. 11-26	Spring Break Tournaments
---	Mar. 19-23	BC Hockey Championships

Wk.	Approx. Dates	"C" Leagues
1.	Sept. 9-15	Pre-Season Exhibition/Balancing
2.	Sept. 16-22	Pre-Season Exhibition/Balancing
3.	Sept. 23-29	Pre-Season Exhibition/Balancing
4.	Sept. 30-Oct. 6	Pre-Season Exhibition/Balancing
5.	Oct. 7-13	Pre-Season Exhibition/Balancing
6.	Oct. 14-20	Regular Season - Week 1
7.	Oct. 21-27	Regular Season - Week 2
8.	Oct. 28-Nov. 3	Regular Season - Week 3
9.	Nov. 4-10	Regular Season - Week 4
10.	Nov. 11-17	Regular Season - Week 5
11.	Nov. 18-24	Regular Season - Week 6
12.	Nov. 25-Dec. 1	Regular Season - Week 7
13.	Dec. 2-8	Regular Season - Week 8
14.	Dec. 9-15	Regular Season - Week 9
15a.	Dec. 16-18	Regular Season - Week 10(a)
---	Dec. 19-22	(make-up games)
---	Dec. 23-Jan. 1	Christmas Tournaments
15b.	Jan. 2-5	Regular Season - Week 10(b)
16.	Jan. 6-12	Regular Season - Week 11
17.	Jan. 13-19	Regular Season - Week 12
18.	Jan. 20-26	Regular Season - Week 13
	Jan. 27-Feb. 2	scheduling week
20.	Feb. 3-9	Playoffs - Week 1
21.	Feb. 10-16	Playoffs - Week 2
22.	Feb. 17-23	Playoffs - Week 3
23.	Feb. 24-Mar. 2	Playoffs - Week 4
24.	Mar. 3-9	Playoffs - Week 5
---	t.b.a	Scholarship Tournament
---	Mar. 11-26	Spring Break Tournaments

Wk.	Approx. Dates	Female Leagues
1.	Sept. 5-11	Pre-Season Exhibition
2.	Sept. 12-18	Pre-Season Exhibition
3.	Sept. 19-25	Pre-Season Exhibition
4.	Sept. 26-Oct. 2	Pre-Season Exhibition
5.	Oct. 3-7	Placement Round - Week
---	Oct. 8-10	(Thanksgiving weekend)
6.	Oct. 11-16	Placement Round - Week
7.	Oct. 17-23	Placement Round - Week
8.	Oct. 24-30	Placement Round - Week
9.	Oct. 31-Nov. 6	(scheduling week)
10.	Nov. 7-13	Regular Season - Week 1
11.	Nov. 14-20	Regular Season - Week 2
12.	Nov. 21-27	Regular Season - Week 3
13.	Nov. 28-Dec. 4	Regular Season - Week 4
14.	Dec. 5-11	Regular Season - Week 5
15.	Dec. 12-18	Regular Season - Week 6
---	Dec. 19-22	(make-up games)
---	Dec. 23-Jan. 1	Christmas Tournaments
16.	Jan. 2-8	Regular Season - Week 7
17.	Jan. 9-15	Regular Season - Week 8
18.	Jan. 16-22	Regular Season - Week 9
19.	Jan. 23-28	Regular Season - Week 10
20.	Jan. 29-Feb. 2	scheduling period
21.	Feb. 3-9	Playoffs - Week 1
22.	Feb. 10-16	Playoffs - Week 2
23.	Feb. 17-23	Playoffs - Week 3
24.	Feb. 24-Mar. 2	Playoffs - Week 4
25.	Mar. 3-8	Playoffs - Week 5
---	Mar. 6-12	Scholarship Tournament
---	Mar. 11-26	Spring Break Tournaments
---	Mar. 19-23	BC Hockey Championships

*-The date for declaration of PCAHA representatives at BCH Provincials PeeWee- Midget is Thursday, March 9, 2017.

NOTE: League schedules may vary from the above because of numbers of teams, distribution of ice times and School District breaks. Please check with your Managing Director.



Player Eligibility & Team Rosters

- Team rosters are created in the Hockey Canada Registry (HCR) by your association Registrar
 - **TeamLink automatically updates every 24 hours**
 - Only players rostered within HCR and showing up in TeamLink are eligible to participate in any game
 - Any team official entered on a game sheet must also be rostered in HCR
 - Must notify your League Manager if there are any roster changes
 - January 10th, 2017 – last day for roster change involving a player
 - **Team rosters are frozen as of February 10th, 2017 **
- Contact your **Registrar** to fix any discrepancies



Affiliate Player Rules

- A Hockey: (Rostered)
 - PW & Higher: Affiliate Players rostered from lower division or category
 - Atom A: “Casual Player” can only be drawn from one category lower
- C Hockey:
 - game-by-game permission (from League Manager)
 - utilized in situations in which a team (i) has 12 or fewer skaters or (ii) has no goaltender **** NEW: can AP up to maximum 13 skaters, or to original roster size**

Player's Division	Game Limit as AP	Count toward limit
Hockey 1 - 4	3, or 1 full tournament/jamboree	league/playoff/exhibition/ tournament
Atom		league / playoff
● as Casual Player (AT-A)	5	
● Affiliated to PeeWee	10	
PeeWee & higher	10	league / playoff



Summary – Team Official Qualifications

TEAM TYPE	HEAD COACH	ASSISTANT COACH	SAFETY OFFICIAL	MANAGER
HC-Carded Teams (all “A” teams in PeeWee and above incl all HC-carded Female teams)	Coaching Levels - Developmental 1 or HP1 Checking Qualification – Yes (PeeWee, Bantam) Respect in Sport – Yes CATT – Yes CRC – Yes	Coaching Levels - Developmental 1 or HP1 Respect in Sport – Yes CATT – Yes CRC – Yes	Safety Program – Yes Respect in Sport – Yes CATT – Yes CRC – Yes	Respect in Sport – Yes CATT – Yes CRC – Yes
Atom “A” Teams (PCAHA-carded)	Coaching Levels – Coach 2 – Coach Level Checking Qualification – Yes Respect in Sport – Yes CATT – Yes CRC – Yes	Coaching Levels – Coach 2 – Coach Level Respect in Sport – Yes CATT – Yes CRC – Yes	Safety Program – Yes Respect in Sport – Yes CATT – Yes CRC – Yes	Respect in Sport – Yes CATT – Yes CRC – Yes
“C” and non-HC-carded Female teams, Atom and above (PCAHA-rostered)	Coaching Levels – Coach 2 – Coach Level Checking Qualification – Yes (Atom to Bantam) Respect in Sport – Yes CATT – Yes CRC – Yes	Coaching Levels – Coach 2 – Coach Level Respect in Sport – Yes CATT – Yes CRC – Yes	Safety Program – Yes Respect in Sport – Yes CATT – Yes CRC – Yes	Respect in Sport – Yes CATT – Yes CRC – Yes
Hockey 1-4 Female Tyke & Novice (PCAHA-rostered)	Coaching Levels – Coach 2 – Coach Level Respect in Sport – Yes CATT – Yes CRC – Yes	Coaching Levels – Coach 2 – Coach Level Respect in Sport – Yes CATT – Yes CRC – Yes	Safety Program – Yes Respect in Sport – Yes CATT – Yes CRC – Yes	Respect in Sport – Yes CATT – Yes CRC – Yes



Season

**League
Games**

**Tournament
Games**

**Exhibition
Games**



League Schedules & Standings

- Game numbers for all League games are provided on the schedule
- Conflict games are clearly marked on schedule
- Home team is responsible for making arrangements to rectify conflict games
- Conflicts due to tournaments must be resolved prior to attendance in tournament
- Sportsmanship point will apply to all league and playoff games
 - Atom 6 min. or less
 - PeeWee 8 min. or less
 - Bantam C/Fem 10 min. or less
 - Bantam A 16 min. or less
 - Midget C/Fem 12 min. or less
 - Midget A 18 min. or less
 - Juvenile C/Fem 12 min. or less
 - Juvenile A 20 min. or less

**Receipt of a major penalty will result in loss of SPT



Exhibition Games

- Exhibition game numbers must be obtained by your League Manager PRIOR to playing game
- To obtain a number (permission), you must provide:
 - Home / Away team designations
 - Arena
 - Date / Start Time / Finish Time
- Please give League Manager 24 hours notice
 - **72 hours required for referees booked through RAC
- Entering game into TeamLink:
 - Home team's responsibility (two PCAHA teams)
 - Requesting team, if opponent is non-PCAHA



Tournament Permission

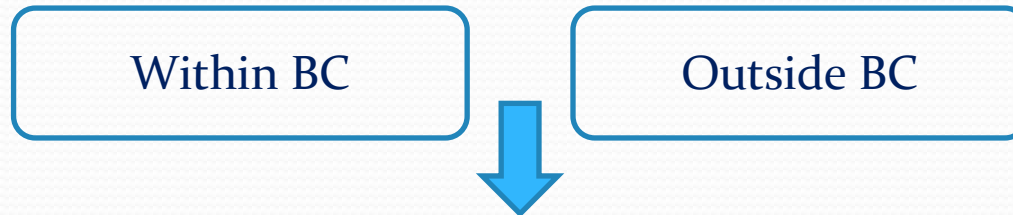
- Tournament Permission must be obtained PRIOR to participating in any tournament/jamboree
- Apply to your League Manager for Permission
 - Teams are required to submit the following information
 - Tournament Name, including host association
 - Tournament Sanction Number (BC Hockey)
 - Location - including arenas
 - Dates of tournament
 - Tournament Format (potential # of games)



Out-of-District Permission for Exhibition & Tournament Games

CHECKLIST: **** package pg 12-14 ****

- League Manager (issue exhibition game # or TP#)
- Association President Letter of Approval
- **Interdistrict & USA Hockey Tournament Travel/Exhibition Game Form**
- Proof that tournament is sanctioned
- Official HCR roster
- ★ Exhibition Game: opposing team's official roster ★



PCAHA Office



Tournament Games

- Tournament Games within the PCAHA district
 - Game numbers will be provided by the tournament
 - Teams designated as Home team (or Visitor, when Home team is non-PCAHA) enter their game into TeamLink
- Tournament Games outside the PCAHA district
 - “Game numbers” provided by League Manager
 - ALL games, regardless if home or away team, to be recorded in TeamLink
- Copies of ALL tournament game sheets to be submitted to League Manager **promptly** upon return



Risk Management

- Hockey Canada Hazing Bulletin (pkg pg 15-16)
- PCAHA Supplementary Insurance (pkg pg 17)
- BC Hockey Special Event Sanction (pkg pg 18-19)



Automatic Suspension Rules

Handout Pages 20-25

“BC Hockey Minimum Suspension Guidelines”

- Changes to note this season:
 - Game Misconduct in last 10min:
 - Additional 1 game/7 days suspension
 - Major Penalty Coach Cumulative Suspension
 - If team receives 3 majors in same game
 - Slew-footing
 - Double Minor + Game Misconduct
 - MATCH penalty if offender in motion, or injury
- Team Managers:
Check scoresheets for serious penalties



Serving of Suspensions

- Suspensions take effect **immediately** at the end of the game and remain in effect until the required number of **games** or **days** have been served.
- Days are always **clear days** (Midnight to Midnight).
- Games are always **league, playoff, or sanctioned tournament** games.
- A suspended individual cannot participate in **exhibition games** between league/playoff games.
- Days do not count during **Christmas Break**.
- End of season – will be **carried over** to next season.

REMINDER: Team officials serve suspension with team on which the suspension was incurred



Referee Expense Allowance

Division	Referee/Linesman 3-person system	Referee/Linesman 2-person system
Novice	n/a	\$15 / \$15
Atom	\$22 / \$15 / \$15	\$22 / \$22
PeeWee	\$29 / \$17 / \$17	\$29 / \$29
Bantam	\$39 / \$27 / \$27	\$39 / \$39
Midget	\$45 / \$30 / \$30	\$45 / \$45
Female Juvenile	\$45 / \$30 / \$30	\$45 / \$45
Juvenile	\$52 / \$34 / \$34	\$52 / \$52

Referee No-Show Reporting

<http://www.pcaha.bc.ca/referees/noShow.php>



Game Sheets

- Home team is responsible for supplying the game sheet & ensuring it is properly filled out
 - Game number
 - Team Designation
 - “Burnaby Bantam C₃” (not “Burnaby Vipers”)
 - Names of all players (**alphabetically, by last name**) with Jersey Numbers, and “AP” if applicable
 - Team officials (max of 5 per team)
 - On-Ice Officials (including referee #)
 - Off-Ice Officials (Timekeeper, Scorekeeper)
 - Game Data – Start & end time, **period minutes**



Game Sheets cont.

- Scorekeeper is responsible for ensuring all goals and penalties are accurately recorded
 - If in doubt, confirm with on-ice official
- Following the game the Home team is responsible for entering the game record in Teamlink **within 24 hours**
 - Score, Team line-up, Penalties
- Game sheets-white and yellow copy to be submitted to League Manager within 24 hours



Score Sheets

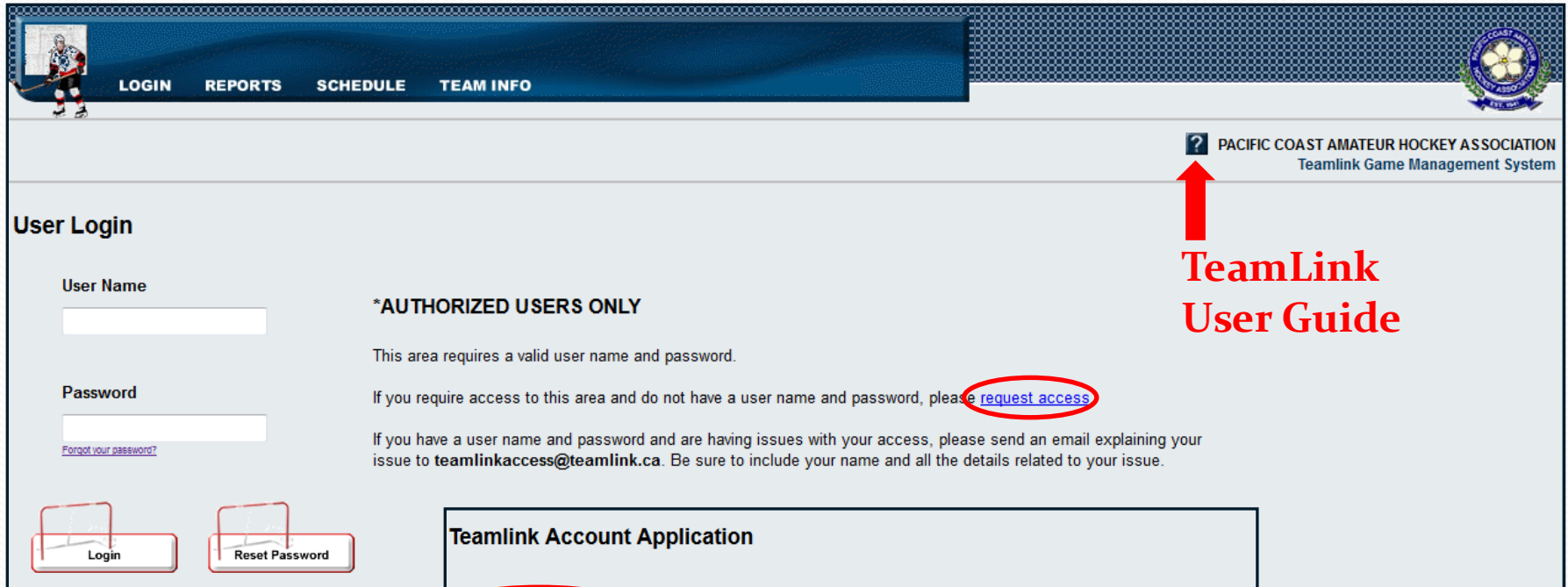
RESPONSIBILITY FOR SENDING IN SCORESHEETS (PCAHA 4-part Scoresheet)

	GAME TYPE	ORDINARY CASE	REFEREE TAKES WHITE COPY
1.	Teams reporting to same League Manager, including: <ul style="list-style-type: none"> • League games. • Playoff games. • Exhibition games between teams in the same league. 	White - League Manager. Yellow - League Manager. Blue - Visiting team. Pink - Home team. (Home team sends top <u>two</u> copies to League Manager)	White - Referee. Yellow - League Manager. Blue - Visiting team. Pink - Home team. (Home team sends <u>Yellow</u> copy to League Manager)
2.	<u>Home</u> exhibition game against a team from outside the Flight or league.	White - League Manager. Yellow - Other team (for its League Mgr.). Blue - Visiting team. Pink - Home team. (Send White copy to your League Manager)	White - Referee. Yellow - League Manager. Blue - Visiting team. Pink - Home team. (Send Yellow copy to your League Manager)
3.	<u>Away</u> exhibition game against a team from outside the Flight or league (including out-of- district games)	White - Other Team (for its League Mgr.). Yellow - League Manager Blue - Visiting team. Pink - Home team. (Send Yellow copy to your League Manager)	White - Referee. Yellow - Other Team (for its League Mgr.). Blue - Visiting team. Pink - Home team. (Send Blue copy to your League Manager. Obtain photocopy)
4.	Tournaments/Jamborees (for all games played)	White - Tournament. Yellow - Tournament. Blue - Visiting team. Pink - Home team. (Send your copy or a photocopy to your League Manager)	White - Referee. Yellow - Tournament. Blue - Visiting team. Pink - Home team. (Send your copy or a photocopy to your League Manager)



Request Team Access to TeamLink

www.teamlink.ca



LOGIN **REPORTS** **SCHEDULE** **TEAM INFO**

? PACIFIC COAST AMATEUR HOCKEY ASSOCIATION
Teamlink Game Management System

User Login

User Name

*AUTHORIZED USERS ONLY

This area requires a valid user name and password.

Password

[Forgot your password?](#)

If you require access to this area and do not have a user name and password, please [request access](#).

If you have a user name and password and are having issues with your access, please send an email explaining your issue to teamlinkaccess@teamlink.ca. Be sure to include your name and all the details related to your issue.

Teamlink Account Application

[Team Level Accounts](#)

for Team level access including Coaches, Managers, and other volunteers who will be entering game sheet data, etc

Not sure which account you need? Just ask, our volunteers reply within 24 hours.

Have a question? Email it to teamlinkaccess@teamlink.ca.

**TeamLink
User Guide**



Thank you for attending!

We look forward to working with you

Have a great season!

