



PACIFIC COAST AMATEUR HOCKEY ASSOCIATION

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SERVING AMATEUR HOCKEY IN THE LOWER MAINLAND SINCE 1941

P.C.A.H.A. 2011-2012 BULLETIN #2

DATE: June 9th, 2011
TO: The Presidents
PCAHA Member Associations/Leagues
FROM: Vanna Achtem
PCAHA President
SUBJECT: League Managers Required.

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The PCAHA Managing Directors are presently in the process of appointing League Managers for the 2011-2012 season for their respective divisions and categories.

League Managers are the people responsible for day-to-day operation of the PCAHA's Minor Hockey leagues under the direction of the Managing Directors. Their duties are as follows:

Duties:

1. Act as a communications and resource person for the Coaches and Managers of the teams in their league.
2. Maintain league standings (Atom and above).
3. Maintain team and individual penalty records.
4. Issue exhibition game numbers.
5. Issue tournament permission numbers.
6. Supervise playoffs (Atom and above).
7. Report to the Managing Director on all matters of concern.

In general, this position requires people skills, responsibility, and attention to detail. An extensive background in hockey organization is not a prerequisite and suitable training will be provided.

If you know of anyone within your Association who may be interested in serving in the capacity of League Manager, please contact the respective Managing Director or the PCAHA office.

Thank you for your assistance in this regard.

Yours sincerely,

Vanna Achtem
PCAHA President

cc. PCAHA Executive Committee
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