



PACIFIC COAST AMATEUR HOCKEY ASSOCIATION

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SERVING AMATEUR HOCKEY IN THE LOWER MAINLAND SINCE 1941

P.C.A.H.A. 2011-2012 MEMORANDUM #2

DATE: June 9th, 2011
TO: The Presidents
PCAHA Member Associations/Leagues
FROM: Vanna Achtem
PCAHA President
SUBJECT: Call for Applications - PCAHA Coaching Coordinator

As you may be aware, the position of PCAHA Coaching Coordinator is currently vacant. As a result, I would like to invite applications for this position.

The duties of this position are as follows:

1. Become knowledgeable about the BC Hockey coaching programs.
2. Work with the BC Hockey District Coaching Coordinators to promote the coaching programs.
3. Coordinate and organize coaching clinics in cooperation with the BC Hockey District Coaching Coordinators and the Minor Hockey Association Coaching Coordinators.
4. Be responsible for coaching development programs and initiatives within the PCAHA.
5. Report directly to the PCAHA Executive Committee on coaching matters.
6. Report to the PCAHA membership on coaching matters.
7. Assist with selection of the recipients of the annual "Coach of the Year Award" and "Coaching Development Award".
8. Provide advice on disciplinary matters involving Coaches.

The Coaching Coordinator is a member of the PCAHA Executive Committee and is entitled to attend all Executive Committee, Presidents Caucus, and General meetings.

If you know of anyone who might be interested in serving as PCAHA Coaching Coordinator, please ask them to contact me.

Thank you for your assistance in this matter.

Yours sincerely,

Vanna Achtem
PCAHA President

cc. R. Deitch, Executive Committee, file